

SIGCSE Board 2025-2028
Meeting Time: September 21-22, 2025
Meeting Location: Stanford University

Attendees:

Brian Dorn, Chair
Claudia Szabo, Vice Chair
Michelle Friend, Treasurer
Mark Sherriff, Secretary
Kemi Ola, At Large Member
Ethel Tshukudu, At Large Member
Chris Gregg, At Large Member
Alison Clear, Past Chair

Approval of Minutes from 2025-08-12

- Minutes to be approved: [Meeting Minutes - 12 Aug 2025 \(For Release\)](#)
- Internal notes for reference: [INTERNAL Minutes - 12 Aug 2025 \(Not for Distribution\)](#)

New Business for New Board

Brian opened the meeting with a welcome to all and thanks to Chris for hosting. The agenda was presented, with the only major scheduled item being the call with Steering Committee chairs at 3:00 PT.

Sunday:

- **Board Logistics**
 - **ACTION** - Minutes of August meeting approved by unanimous consent
- **Budget Overview & Treasurer Updates**
 - Michelle led a discussion on the current sources of income and expenditures for the org. Main sources include member dues, the digital library, and conferences. Main expenditures include travel, printing, production, grants, awards, projects, and conferences.
 - **Overhead:** There was further discussion on how much to allocate for overhead in conference budgets. ACM guideline ~16%, but SIGCSE has recently approved ~12%. Provide clear, uniform guidance to conferences on what overhead to budget and why (ACM apportionment).
 - Currently looking at 15% with justification if needed to change.
 - **Reserves:** Overall, the SIG is in good shape financially.
- **ACM Open / APC Charge Updates**
 - ACM Open and APC charges continue to evolve and the Board is in close conversation with the SIG Governing Board on how it will roll out.

- The 2026 Technical Symposium will be the first of our conferences dealing with the change and more information will be sent out to authors soon.
 - The 2026 TS and Steering Committee will report back to the Board to provide further guidance to other conferences.
- **Annual activity timeline**
 - An annual activity timeline was presented which will provide further guidance to conferences on when certain milestones need to be met regarding conference planning and approval.
- **Improving consistency across SIGCSE conferences**
 - The Board is starting an initiative where all conferences and steering committees have their own Google Drive through ACM for managing conference documents and policies.
 - The Board discussed how to improve coordination between conferences on issues such as sponsorship and volunteers.
 - The Board wants to ensure there are consistent policies among the conferences regarding support for volunteers.
 - An initiative was proposed to better organize all the conference websites. The secretary will work with the current webmaster to begin this process.
- **Individual Conference Business**
 - SIGCSE TS
 - Information Items:
 - There was discussion on the budget for 2026 and how it affected registration rates. Further, the Board and TS SC will consider the number and arrangement of Program Chairs for the TS to ensure that the load is manageable.
 - The TS may retire the term “Associate Program Chair” in favor of “Senior Reviewer” or “Metareviewer” similar to other conferences.
 - CompEd
 - Information Items
 - Claudia will represent the Board officially for 2025 conference welcome.
 - Action Items for Board
 - CompEd 2027 proposal for Inspr was discussed. There was also discussion around having site visits.
 - ITICSE
 - Information Items:
 - The TMRF for 2026 is needed and we expect it will be coming relatively soon.
 - ICER
 - Information Items:
 - Initial 2026 TMRF has been submitted and is under review by SC

- **ACTION** - Approved the PAF.
 - **ACTION** - Approved the changes to bylaws (terms of reference).
 - RESPECT
 - Information Items:
 - PAF for 2026 should be coming soon.
 - SIGCSE Virtual
 - Information Items:
 - PAF for 2026 submitted
 - Conf Dates: Nov 12-15, 2026
 - CFP Deadline: April 17, 2026
 - SC Size - Was noted that the SC is a bit small and may need another person or two.
 - Action Items for Board:
 - **ACTION** - PAF approved by the Board.
 - There was discussion about having more Board presence at SIGCSE Virtual, perhaps holding office hours.
 - Doctoral Consortium
 - Information Items:
 - Moving from an ad hoc structure to a formal standing committee with clear membership and leadership processes.
 - **Recruitment process:** Future DCs will draw from a shared pool of approved discussants and co-chairs, pre-vetted by the Board to speed up staffing for each conference.
 - **Volunteer calls:** Steering Committees will issue open calls for DC volunteers.
- **Discussion with Steering Committee Chairs**
 - Welcome and introductions
 - Nick Falkner - DC SC
 - Jamie Peyton - RESPECT SC
 - Sarah Heckman - TS SC
 - Andrew Petersen - ICER SC
 - Susan Roger - ITICSE SC
 - Alison Clear - CompEd SC (Board member)
 - Mohsen Dorodchi - SIGCSE Virtual rep
 - The Board met with Steering Committee Chairs to share updates and surface common challenges across conferences.
 - Open question for all SCs - how are things going?
 - **DC** - A lot of work right now in streamlining selection of discussants and chairs, but need to increase the pool of volunteers. Also need to have further discussion about virtual options for DCs.
 - **RESPECT** - Planning for 2026 is underway.

- **Accessibility initiative at RESPECT 2025:** The conference successfully produced fully accessible proceedings, but the process was labor-intensive and required significant coordination.
 - **Workflow:** Accessibility was achieved through a mix of author self-checks, workshops, office hours, and the efforts of two dedicated committee members who helped finalize compliant papers.
 - **Key challenges:** Ensuring all figures included alt text and descriptions, embedding fonts, and properly tagging documents were the most time-consuming steps.
 - **ITICSE** - Interested in having permanent storage space and Brian confirmed it's coming within the next few hours.
 - **ICER** - 2026 TMRF is being finalized. They are having trouble finding enough volunteers and suggested looking at ways of coordinating volunteer recruiting with other conferences.
 - **CompEd** - Reconsidering SC structure and will get back to the Board soon about this.
 - **TS** - Mainly working on ACM Open. The SC will take on the role of reviewing applications for waivers. The SC will report back to the Board on how all this goes.
 - **Sponsorship concerns:** The Symposium has experienced a decline in sponsor engagement and booth participation, highlighting a need for a unified sponsorship strategy that can serve all SIGCSE conferences.
 - **ACTION** - The Board will consider a sponsorship task force with SC representation to develop shared guidelines and processes.
 - **Reviewer shortages:** The Symposium reported difficulty securing reviewers. The group proposed cross-conference reviewer reciprocity, allowing reviewers to contribute across multiple SIGCSE events to strengthen the overall review pool.
 - **APC Charges** - Brian brought all the SCs up to speed with the latest information on ACM Open and how APC charges will work.
 - **ACTION** - Regardless of what comes out of the SGB, there should be a single document that is used with our conferences on guidance on how all of this works.
 - **ACTION FOR ALL SCs** - Review all current policies on the web and get everything clarified. This includes conference policies and SC policies.
 - **ACTION** - We want to normalize how conferences are supported and how conferences support volunteers. More guidance to come.
 - **ACTION** - A shared email list for SC chairs will be created.
 - **ACTION** - Another meeting like this could be scheduled in roughly six months.
- **GenAI Consortium Update**

- Brian and Ethel had a productive meeting in San Diego with the GenAI Consortium. Our role in all this is to provide venues for dissemination for other consortium members.
 - **Budget summary (~\$75,000 total for 2025):**
 - **CompEd programming (~\$10K):** Includes a pre-conference tutorial led by Barb Ericson, an information table for attendees, and a lunch BOF session.
 - **SIGCSE TS programming (~\$30K):** Will include a booth, silver supporter session, and demo space for consortium partners (e.g., CodePath, EngageCS.edu).
 - **Special Projects Grants (~\$35K):** Launch a targeted call for AI-integrated curriculum development projects (6–7 expected awards). Materials will be shared via the GenAI consortium website.
- **Travel Grant Discussion**
 - Call for 2026 TS grants is underway.
 - The Board will examine the current travel grants for all conferences to see what is sustainable and how much money should be awarded.
- **Special Projects Grants**
 - Special project grant applications will be out soon, including ones specifically related to the GenAI Consortium. We expect these grants to all still be around \$5,000.
- **Awards Updates**
 - Award nominations are now available and we are actively seeking nominees.
- **At the TS Business Meeting**
 - The Board wants to give SCs the change to report back wins for their conferences to the community.
 - The Board will also report to the community our “Big Goals” for our three-year term.
- **Next meeting**
 - **October 29, 4:00 PM EDT**